



Date: 15 January 2018

Adriana Dinu  
UNDP-GEF Executive Coordinator  
3014 East 45<sup>th</sup> Street  
New York,  
NY 10017 - USA

**Re: Co-finance in support of the "Strengthening Targeted National Capacities for Improved Decision Making and Mainstreaming of Global Environmental Obligations"**

This letter declares the interest of the Higher Council for Environment and Natural Resources (HCNER) for supporting the implementation of the Global Environment Facility (GEF) funded project "Strengthening Targeted National Capacities for Improved Decision Making and Mainstreaming of Global Environmental Obligations".

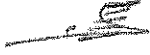
HCNER is taking a leading role in the implementation of the national priorities as set out in the National Strategic Plan (2007- 2031), which takes into account the national policies, strategies and comprehensive plans. It contributes in the reconciliation of the most recent capacity development recommendations that emerged from the national assessments and communications under the three Rio Conventions, namely the Convention on Biological Diversity (CBD), Convention to Combat Desertification (CCD), and the Framework Convention on Climate Change (FCCC).

The Higher Council for Environment and Natural Resources (HCNER) will assist in the project implementation by providing the following services:

- Ensures that the targeted capacities are strengthened,
- Monitoring the integrated environmental data and information management system;
- Conduction of the awareness-raising and training programmes, and
- The update of the National Capacities Self assessment (NCSA).

Hence, HCNER is willing to contribute with in-kind contribution by the amount of One Million US Dollars (\$ 1,000,000).

Sincerely,

  
Dr. Nouredin Ahmed Abdalla  
Secretary-General  
Higher Council for Environment and Natural Resources (HCNER)  
Khartoum, Sudan

STANDARD LETTER OF AGREEMENT BETWEEN UNDP AND THE GOVERNMENT FOR THE  
PROVISION OF SUPPORT SERVICES

Dear Dr. Abdalla,

1. Reference is made to consultations between officials of the Government of *Sudan* - The Higher Council for Environment and Natutal Resources (HCNER) (hereinafter referred to as "the Government") and officials of UNDP with respect to the provision of support services by the UNDP country office for nationally managed programmes and projects. UNDP and the Government hereby agree that the UNDP country office may provide such support services at the request of the Government through its institution designated in the relevant programme support document or project document, as described below.
2. The UNDP country office may provide support services for assistance with reporting requirements and direct payment. In providing such support services, the UNDP country office shall ensure that the capacity of the Government-designated institution is strengthened to enable it to carry out such activities directly. The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.
3. The UNDP country office may provide, at the request of the designated institution, the following support services for the activities of the programme/project:
  - a) Identification and/or recruitment of project and programme personnel;
  - b) Identification and facilitation of training activities;
  - c) Procurement of goods and services;
4. The procurement of goods and services and the recruitment of project and programme personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Support services described in paragraph 3 above shall be detailed in an annex to the programme support document or project document, in the form provided in the Attachment hereto. If the requirements for support services by the country office change during the life of a programme or project, the annex to the programme support document or project document is revised with the mutual agreement of the UNDP resident representative and the designated institution.
5. The relevant provisions of the **Standard Basic Assistance Agreement (SBAA) between the Government of Sudan and the United Nations Development Programme (UNDP), signed by the parties on 24 October 1987**, including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. The Government shall retain overall responsibility for the nationally managed programme or project through its designated institution. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the annex to the programme support document or project document.
6. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.

7. The manner and method of cost-recovery by the UNDP country office in providing the support services described in paragraph 3 above shall be specified in the annex to the programme support document or project document.

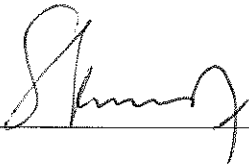
8. The UNDP country office shall submit progress reports on the support services provided and shall report on the costs reimbursed in providing such services, as may be required.

9. Any modification of the present arrangements shall be effected by mutual written agreement of the parties hereto.

10. If you are in agreement with the provisions set forth above, please sign and return to this office two signed copies of this letter. Upon your signature, this letter shall constitute an agreement between your Government and UNDP on the terms and conditions for the provision of support services by the UNDP country office for nationally managed programmes and projects.

Yours sincerely,

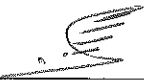
**Signed on behalf of UNDP SUDAN:**



*Selva Ramachandran*  
*Resident Representative*

( Date: 14.02.19

**For the Government Higher Council for Environment and Natutal Resources -:**



Nour Eldin Ahmed Abdalla  
Secretary-General  
Higher Council for Environment & Natural Resources (HCNER)  
Date: \_\_\_\_\_



Attachment

**DESCRIPTION OF UNDP COUNTRY OFFICE SUPPORT SERVICES**

1. Reference is made to consultations between the Higher Council for Environment & Natural Resources (HCNER), the institution designated by the Government of Sudan and officials of UNDP with respect to the provision of support services by the UNDP country office for the nationally managed project: **00110463 - Strengthening targeted national capacities for improved decision making and mainstreaming of global environmental obligations.**

2. In accordance with the provisions of the Project Document signed on **December 2018**, the UNDP country office shall provide support services for the Project as described below.

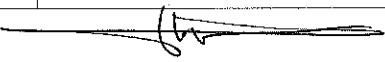

Support services (insert description)	Schedule for the provision of the support services	Cost to UNDP of providing such support services (where appropriate)	Amount and method of reimbursement of UNDP (where appropriate)
1. Identification and/or recruitment of project Technical experts; International Consultants	February 2019 – June 2022	As per the UPL: US\$ 876.82	UNDP will directly charge the project upon receipt of request of services from the Implementing Partner
2. Procurement services: * creation of vendors in the system * Creation of necessary purchase orders	February 2019 – June 2022	As per the UPL: US\$ 500 for each purchasing process	As above
3. Procurement of Services Contractual services for external companies	On-going throughout implementation when applicable	As per the UPL: US\$ 486.12 each hiring process	As above
4. Payment Process: * Issuance of checks and/or transfers	On-going throughout implementation when applicable	As per the UPL: US\$ 31.62 for each	As above
5. Protocol services: Ticket request (booking, purchase, accommodation)	On-going throughout implementation when applicable	As per the UPL: US\$ 164.04 for each	As above
6. F-10 settlement	On-going throughout implementation when applicable	As per the UPL: US\$ 31.62 for each	As above
		Total: up to USD 6,000 from GEF grant	

Description of functions and responsibilities of the parties involved:

- The Implementing Partner will send a timetable for services requested annually/updated quarterly
- The Implementing Partner will send the request to UNDP for the services enclosing the specifications or Terms of Reference required



**Minutes of the Local Project Appraisal Committee (LPAC) Meeting**

<b>Date of the LPAC</b>	<b>Start Time</b>	<b>End Time</b>	<b>Held at</b>
23 May 2018	09:30 a.m.	11:30 a.m.	Higher Council for Environment and Natural Resources (HCNER)
<b>Name of LPAC Chairperson:</b>		<b>Hideko Hadzialic</b>	
<b>Functional Title:</b>		Deputy Country Director (Programme)	
<b>Institution:</b>		United Nations Development Programme (UNDP)	
<b>Signature</b>			
<b>Date</b>		31 May 2018	
<b>Name of CO-LPAC Chairperson:</b>		<b>Noureldin Ahmed Abdalla</b>	
<b>Functional Title:</b>		Secretary-General	
<b>Institution:</b>		Higher Council for Environment and Natural Resources (HCNER)	
<b>Signature</b>			
<b>Date</b>		24/05/2018	
<b>Country</b>		<b>Sudan</b>	
<b>Project Title (full)</b>		Strengthening targeted national capacities for improved decision making and mainstreaming of global environmental obligations	
<b>Date of submission to the CEO</b>		1 <sup>st</sup> June 2018	
<b>Remarks on approval process, if applicable</b>			
<b>Name and contact of Environment Focal Point at the UNDP Office</b>		Hanan Mutwakil, Team Leader— Sustainable Livelihood Unit	
<b>UNDAF Outcomes(s)</b>		Outcome 2: By 2021, people's resilience to consequences of climate change, environmental stresses and natural hazards is enhanced through strengthened institutions, policies, plans and programmes	
<b>UNDP Strategic Plan Output</b>		Solution 4: Promote nature-based solutions for a sustainable planet	
<b>Expected' CP Outcome(s):</b>		Outcome 4: By 2021, national, state and local institutions are more effective to carry out their mandates including strengthened	

	normative frameworks that respect human rights and fundamental freedoms and ensure effective service delivery		
Programme Period:	July 2018 – July 2022		
Atlas Award ID:	0011140		
PIMS #	5798		
Project Start Date:	July 2018	Total Resources required (total project funds)	\$ 2,100,000
Project Expected End Date:	July 2022	Total allocated resources (UNDP managed funds)	
Proposed Management Arrangements	National Implementation	- Regular UNDP TRAC - GEF	\$ 100,000 \$ 1,000,000
Executing Entity - implementing Partner	Higher Council for Environment & Natural Resources (HCNER)	Other (parallel) cash: - Government (in kind)	\$ 1,000,000
Implementing Entity/Responsible Partners	Ministry of Environment and Physical Development		

<b>1) Decisions of the LPAC</b>	<b>General endorsement of the project's strategy:</b>  The project strategy is accepted by the LPAC.
	<b>Specific endorsement of the project's budget (PRODOC)</b>  <i>The meeting noted the very limited budget allocated for project management throughout the 4 years. However, it was explained that the management budget is planned within the threshold agreed by GEF and complemented by UNDP TRAC. It is agreed that the Implementing agency should seek to mobilize part of its in-kind contribution in the form of cash to bridge any funding gaps. In this regard it is also Advised the government co-financing, must be done through a cost-sharing agreement between UNDP and the Ministry of Finance and National Economy. The Ministry of International Cooperation should play a key role in securing this cost sharing.</i>
	<b>Endorsement of the proposed project staff complement (PRODOC)</b>  <i>The meeting endorsed the project implementation structure.</i>
	<b>Endorsement of the TORs for key project staff and consultants (PRODOC)</b>  <i>TORs endorsed.</i>

	<p>Endorsement of the proposed strategy for stakeholder engagement (PRODOC)</p> <p><i>Endorsed</i></p>	
<p><b>Remarks on the above</b></p>	<p>Strategy is generally endorsed with the comments on the budget as stated above.</p> <p>The meeting also suggests that the project resource mobilization strategy (output 3.3) should include an action plan for resources mobilization and it should also consider other sources such as the private sector.</p>	



**2) Engagement of Implementing Entity/Responsible Partners**

Will the project engage entities other than the national executing Entity/ Implementing partner

	Name		Purpose
If Yes, which and for what purpose?	civil society organizations (such as Students' Unions, Professionals' Associations, Pastoralists Society..etc), Chamber of the Federal Government, , as ADDITIONAL stakeholders of this project.	Other	<p><b>To inform and build knowledge of grass-root communities</b> using suitable communication methods and tools</p> <p><b>Improved access to relevant data and information</b> by an open data approach with concerned ministries, departments and institutions.</p>
	There is need to include the National Parliament and Ministry of Justice	Govt.	<p><b>To ensure adequate buy-in</b> and endorsement for policies amendment and reforms.</p>
	The National Council for Population (NPC) and The National Council for Strategic Planning.	Govt.	<p><b>The SDGs framework</b> is key to achieving the objectives of the project and this need to be reflected in outputs 1.1, 2.2, and 3.3 in the project document. The project is sought to help the NPC in reporting on the relevant SDGs.</p> <p><b>Conventional donors</b> and the government.</p> <p><b>The projet</b> needs to seek government commitment for resource mobilization within the national budgeting. Mainstreaming is key for resource mobilization.</p>

Remarks	The meeting has FULLY endorsed all the stakeholders stipulated in the project document. Additional Stakeholders sought to be key for better implementation, are enlisted above.
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The meeting was held at the Higher Council for environment and Natural Resources (HCENR) on Wednesday 23 May 2018. The meeting was attended by 20 persons representing different stakeholders of the project (the list of attendance is enlisted below).

The Deputy Secretary General of HCENR, Mr. Nagmeldin Goutbi Elhassan, opened the meeting by welcoming the participants and emphasizing the importance of the project to Sudan for developing its capacities to be able to meet global environmental obligations. Mrs. Hideko Hadzalic, Deputy Country Director, UNDP Sudan Office, also pointed at the importance of this project to the country and the great achievements and outputs expected. She tributes the strong link between HCENR and UNDP Sudan Office wishing the success for the project and to HCENR in executing the project.

Then Professor Migdam E, Abdelgani, the national consultant, delivered a power point presentation of the project concentrating mainly on the objective, budget, duration, strategy, components, activities, outputs and stakeholders of the project.

### **3) General and Specific Recommendations of the LPAC:**

#### **The LPAC:**

- Acknowledged the significant positive impacts of the continuous collaboration between the Government of Sudan, the Global Environmental Facility (GEF) and the United Nations Development Programme (UNDP), stressing the importance of this particular project in the context of strengthening targeted national capacities to deliver and sustain global environmental outcomes within the framework of sustainable development priorities.
- It is also recommended that the project's logical-frame work is to be aligned with the current UNDP planning frameworks: Strategic Plan 20181-2021; and CPD 2018-2021.
- It is to be noted that most of the points raised are to inform better implementation of the project rather than specific issues to be addressed in the project document being appraised.
- Finally, the meeting endorsed the project document to be further signed by UNDP and the government in accordance with the UNDP procedures.

<b>4) List of participants</b>			
<b>Name</b>	<b>Institution</b>	<b>Title</b>	<b>E-mail</b>
Dr. Nagmeldin Gotbi	Higher Council for Environment and Natural Resources	Secretary-General, a.i.	<a href="mailto:goutbi@yahoo.com">goutbi@yahoo.com</a>
Dr. Nadia Omer	Higher Council for Environment and Natural Resources		<a href="mailto:nadiaomer2@gmail.com">nadiaomer2@gmail.com</a>
Ms. Nuha Mohamed	Ministry of International Cooperation	International Organizations	<a href="mailto:Nonamohamed2005@yahoo.com">Nonamohamed2005@yahoo.com</a>
Ms. Hideko Hadzialic	United Nations Development Programme (UNDP)	Deputy Country Director (Programme)	<a href="mailto:hideko.hadzialic@undp.org">hideko.hadzialic@undp.org</a>
Ms. Hanan Mutwakil	United Nations Development Programme (UNDP)	Team Leader— Sustainable Livelihood Unit	<a href="mailto:Hanan.mutwakil@undp.org">Hanan.mutwakil@undp.org</a>
Ms. Shama Mekki	United Nations Development Programme (UNDP)	Senior Programme Associate	<a href="mailto:Shama.meki@undp.org">Shama.meki@undp.org</a>
Prof. Migdam Elsheikh Abdelgani	National Consultant	National Center for Research	<a href="mailto:meabdelgani@gmail.com">meabdelgani@gmail.com</a>
Ms. Waheeba Abdelgadir Babiker	Ministry of Agriculture and Forestry	National Seed Administration	<a href="mailto:Waheeba_loza11@hotmail.com">Waheeba_loza11@hotmail.com</a>
Ms. Sawsan Fouad Ahned	Ministry of Agriculture and Forestry	National Seed Administration	<a href="mailto:sawsanfouad.606@gmail.com">sawsanfouad.606@gmail.com</a>
Mr. Khidir Elsadig Jaber	Wild Life Administration	Wildlife Conservation General Administration	<a href="mailto:Khidir1818@gmail.com">Khidir1818@gmail.com</a>

Ms. Arij Bakhit	National Energy Researcher Center	Energy Researches	<a href="mailto:arigao@gmail.com">arigao@gmail.com</a>
Dr. Salih Hamad Hamid	Ministry of Water Resources, Dams and Electricity	Director, Nile Water Department	<a href="mailto:shhomer@hotmail.com">shhomer@hotmail.com</a>
Ms. Zeinab Mohamed Hassan	Ministry of Electricity Renewable Energy		<a href="mailto:Zeinab.mahjoub@yahoo.com">Zeinab.mahjoub@yahoo.com</a>
Ms. Eiman Elrasheed Diab	National Center for Research	Researcher	<a href="mailto:eimandiab@hotmail.com">eimandiab@hotmail.com</a>
Dr. Bushra Hamid Ahmed	Ministry of Environment, Natural Resources and physical Development		<a href="mailto:bushjab@gmail.com">bushjab@gmail.com</a>
Ms. Rehab Ahmed Hassan	Higher Council for Environment and Natural Resources		<a href="mailto:rehabkhatmi@hotmail.com">rehabkhatmi@hotmail.com</a>
Ms. Alwia Yosif Mohamed	Ministry of Agriculture, Forestry and Natural Resources		<a href="mailto:alwiayosif@gmail.com">alwiayosif@gmail.com</a>
Mr. Omer Abdel Rahim Bastawy	Dam Implementation Unit		<a href="mailto:obastawy@hotmail.com">obastawy@hotmail.com</a>
Mr. Khalid Mohamed Ali	Natural Resources Administration		<a href="mailto:Khalidof81@hotmail.com">Khalidof81@hotmail.com</a>
Dr. Yasser Ahmed Hassan Nasr	Ministry of Livestock		<a href="mailto:Butana43@yahoo.com">Butana43@yahoo.com</a>